

**Walden Academy, Inc.  
Board of Directors' Special Meeting Agenda**

**Tuesday, May 14, 2013 - 7:30 pm**

The meeting will be held at the Glenn County Office of Education, 311 South Villa Ave., Willows, CA 95988

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**1. Call to Order and Attendance**

Meeting is called to order by the Board Chair at \_\_\_\_\_

Board Members

Present Absent

|               |       |       |
|---------------|-------|-------|
| K. Lawler     | _____ | _____ |
| M. Vanderwaal | _____ | _____ |
| Z. Whitney    | _____ | _____ |
| M. Holzapfel  | _____ | _____ |
| J. John       | _____ | _____ |
| K. Zabell     | _____ | _____ |
| R. Edson      | _____ | _____ |

**Pledge of Allegiance**

**2. Review & Approval of Agenda**

**3. Public Comments**

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation.

**4. Discussion & Action Items**

a. **Field Trip Request:** Zabell, Schreder Planetarium, 5/20/13

**5. Announcements:** Special Board Meeting, May 22<sup>nd</sup> - Room 3, Walden Main Campus

**6. Adjournment,** Next Regular meeting June 11<sup>th</sup>

**Vision**

Our vision is to offer a vibrant education that extends beyond the classroom to all Willows students and parents that desire it.

**Mission**

The mission of Walden Academy is to provide a learning environment that extends beyond the classroom and textbooks and stimulates and nurtures a students' desire to learn. Students will be exposed to a learning environment that helps them gain the knowledge, skills, perspectives and practices to be responsible citizens. Natural Resources Education will provide an avenue for this development that can engage the students far beyond the classroom.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Walden Academy at PO Box 1092, Willows, CA 95988, [klawler@waldenacademy.org](mailto:klawler@waldenacademy.org), as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Walden Academy at PO Box 1092, Willows, CA 95988, [klawler@waldenacademy.org](mailto:klawler@waldenacademy.org).

**Walden Academy**  
**Field Trip Request Form**

Submit completed form to School Director at least 4 weeks prior to trip. This field trip request is approved with the understanding that proper safe precautions will be observed and that all Walden Academy Board policies will be followed.

Teacher: Kathy Zabell Today's Date: 5 15 13  
Total number of students participating: 22  
Date of Field Trip: 5 12 13 Departure time: 9:10 a.m. Return Time: 3:00 p.m.  
Field Trip Description: "New Horizons" Show at Schreder Planetarium  
Location: 1644 Magnolia Ave., Redding, CA 96001  
Address City Zip Code

Cost per student: \$ 2.00 x 22 = \$44.00  
Cost per adult: \$ 2.00 x 8 = \$16.00  
Other costs: \$ Optional - Gift Shop  
(Include entrance fees, transportation costs, food, etc. if applicable)

TOTAL cost for trip: \$ 210.00

Funding Sources: (circle any applicable)  
No fee Student Source PTO Student Council  
External Source: \$150  
Fundraising - If circled, please attach Fundraising Plan

Transportation: (circle)  
Parent Drivers Bus Walking

Briefly describe the purpose of the trip and how it supports the curriculum, list any goals for the trip:  
We will be viewing the show "New Horizons" which will take us on a journey through the planets and moons of the solar system. Third Grade Science Standards: 1a-i, 2a-d, 4a-e, and 5b dealing with energy from the Sun, light, and objects in the sky (planets, moon, stars), and telescopes.

Date submitted: 5 17 13  
Date received: 5 17 13 Administrative signature: ll. Benz  
Board approved: \_\_\_\_\_ Board denied: \_\_\_\_\_ Date of Board's review: 1 1

**Walden Academy**

**Field Trip Description and Itinerary**

Leave a copy of this form with the Front Office prior to departure.

Field Trip Date: 5-20-13

Location: Schreder Planetarium Phone: 530-225-0200  
1644 Magnolia Ave., Bedding

Estimated Time      Activities

9:10      Depart Walden

10:40      Arrive at Planetarium

10:40-11:00      Snacks/Bathroom

11:00-12:30      Show "New Horizons"

12:30-1:25      Gift Shop (15 min), Lunch, Recess

1:30-3:00      Return to Walden

Number of Students and Adult Chaperones: 22:8 (3:1 ratio)

Provide total number and ratio of students per chaperone.

Transportation: Parent Cars

State whether by parent cars, district bus or walking.

Student's "What to Bring" List: Example: Disposable snack and lunch, warm clothing, rain/outdoor boots, sunscreen, towel, etc.

Snacks, Beverage, & Lunch      Closed Toe shoes

Spending Money - optional      Jacket

(Astronaut Ice Cream - \$3.00)

Supplies and equipment for staff to bring: Examples: Plastic bags for collecting items, hand sanitizer, magnifying glasses, etc.

Cell phone / First aid kit / Emergency Cards

Medications - inhaler,

Germ-X, wipes

glucose tabs, acetaminophen

\_\_\_\_\_

Hazard Assessment: List any potential hazards such as trips and falls, bites or poisoning from animals, debris, splinters, sunburn, hypothermia, drowning, sudden inclement weather, etc.

Auto accident, trips or falls, sunburn, splinter,  
animal bites, rain.

Emergency Contact: Usually the teacher-in-charge - please leave your cell phone or a chaperone's number with the Front Office.

Name: Kathy Zabell Phone: 530-520-9681